

NEED CEU'S?

Everything you need to know about
Landscape Architecture licensure renewal in Michigan

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MIASLA CEU WEBINAR / OCTOBER 24, 2023

THANK YOU FOR JOINING US

Objectives of Today's Session:

- 1 - Give an update on licensure renewal requirements
- 2 - Debunk Michigan's new requirement for "continuing education" requirements
- 3 - Answer any questions you may have

HOUSEKEEPING

We will spend about 20 minutes discussing the topics presented

Please hold all questions until the end of the presentation, but feel free to put your questions in the chat as we go

This webinar will be available on the MiASLA website in the coming weeks

If you have any questions after this session, feel free to reach out to us

LICENSURE: WHAT'S NEW?

Be mindful of your date of renewal – it has changed!

License expirations are now based on the initial date of licensure. Not a communal date of July, 31.

LICENSURE: CONTINUING EDUCATION

As of April 26, 2023 Landscape Architects will be required to complete 24 hours of continuing education hours before renewing their license.

So... licensees with an expiration date after April 26, 2023 will be required to complete 24 hours of continuing education hours prior to renewing their license

CEU'S: WHAT ARE THEY?

“Continuing education units”

Credits earned for completing educational training. Also, often referred to as PDH (Professional Development Hours). Many entities certify classes for credit. These include LACES (Landscape Architecture Continuing Education System); AIA (American Institute of Architects); and others.

CEU'S: HOW MANY DO I NEED?

For each period of licensure (2 years), you need 24 CEUs

1 CEU = 1 hour of continuing education

24 CEU's = 24 hours of continuing education over the course of 2 years (the time between license renewal)

CEU'S: HOW DO I GET THEM?

Conferences, Lunch + Learns, through ASLA Skilled or other Pro Practice groups + more. . . there are many opportunities!

Examples:

MiASLA annual conference gives the opportunity for 11.5 credits!

ASLA National gives the opportunity for 17.5+ credits

You can get credit through other state's conferences too!

ASLA National offers 1 free PDH webinar per month (12 annually) learn.asla.org

CEU'S: DOES IT MATTER WHAT KIND OF CEU?

Sure does.

Remember, the State of Michigan requires 24 CEU's per renewal period (2-years)

Of those 24 CEUs, **16** must be categorized as "HSW" or programming that addresses health, safety and welfare.

HSW subjects include but are not limited to the following:

- (a) Building codes.
- (b) Code of ethics.
- (c) Codes, acts, laws, and regulations governing the practice of LA
- (d) Construction administration, including construction contracts.
- (e) Construction documents.
- (f) Design of environmental systems.
- (g) Environmental process and analysis.
- (h) Erosion control methods
- (i) Grading.
- (j) Horticulture.
- (k) Irrigation methods.
- (l) Land planning and use.
- (m) Landscape preservation, restoration and adaptive reuse.
- (n) Lateral forces.
- (o) Natural hazards-impacts related to site design.
- (p) Pedestrian and vehicular circulation.
- (q) Planting design.
- (r) Resource conservation and management.
- (s) Roadway design principles.
- (t) Site accessibility
- (u) Site and soils analysis.
- (v) Site design and engineering
- (w) Site security and safety.
- (x) Storm water management and surface and subsoil drainage.
- (y) Structural systems considerations.
- (z) Surveying methods and techniques
- (aa) Sustainable design
- (bb) Use of site materials and methods of site construction.
- (cc) Vegetative management.
- (dd) Wetlands.
- (ee) Zoning as it relates to the improvement or protection of the public health, safety, and welfare..

CEU'S: WHAT IS "HSW"?

If a program meets HSW, you will see it listed in the program information if it is a LACES session. Otherwise you will need to show that the information in the session meets HSW criteria.

CEU'S: WHO TRACKS THEM?

You do!

When you renew your license, you will be asked if you've completed the mandated 24-hours. It is a check-box.

Approximately 10% of registrants are audited per year.

If you are audited, you will need to show proof that you've met the 24-hour requirement, so keep track!

If you attend a LACES certified program, that credit will be tracked on your ASLA National member account – check it out!



CEU'S: OTHER WAYS TO GET CREDIT

The Administrative Rule 34 provides other methods to earn credit with limitations for the hours that may be earned.

Passing an academic course

Teaching or presenting a subject related to Landscape Architecture

Publishing an article related to Landscape Architecture

Providing expertise by serving on a board, or committee

CEU'S: COMMON QUESTIONS

Is there a list of approved continuing education courses that I can take?

No.

The Bureau of Professional Licensing does not pre-approve continuing education programs or activities for landscape architects. It is the responsibility of the licensee to determine if the continuing education program or activity that you wish to participate in meets the requirements of approved continuing education activities as listed in the Administrative Rules for Landscape Architects.

CEU'S: COMMON QUESTIONS

What if I am unable to complete my required continuing education before my Landscape Architect license expires?

Licensees are afforded the ability to request a waiver of their continuing education requirements for license renewal (pursuant to MCL 339.204.) Your continuing education waiver must be received prior to renewing your license and it must be received by the department before the expiration date of the license.

Note: Submitting a continuing education waiver request does not guarantee that your request will be approved.

CEU'S: COMMON QUESTIONS

Do I need to submit proof of completing continuing education when I renew my license?

No, you are not required to submit proof of completing your continuing education requirements upon renewal. However, you will be required to produce these records if your landscape architect license is randomly audited by the Bureau of Professional Licensing.

In addition, you are required to retain documentation that you have completed your required continuing education hours for a period of 4 years from the date of license renewal. (This could be up to 6 years from the date of the training)

CEU'S: COMMON QUESTIONS

If I earn more than 24 hours of continuing education hours within a license cycle, can I carry the excess hours over to the next license cycle?

No, the continuing education credit earned during 1 license cycle may not be carried forward to the next license cycle.

CEU'S: COMMON QUESTIONS

What happens if I don't have enough credits?

A fine of \$250, PLUS \$50 for each continuing education hour the licensee is deficient

AND

Probation for a minimum period of 1 day, not to exceed 1 year, until the licensee has completed the hours they were deficient. These make up credits don't count towards the requirements of the current period.

Failure to pay the fine and complete the hours during the probation period will result in the suspension of the license.

LET'S OPEN IT UP FOR QUESTIONS

THANK YOU!

Please reach out to your ASLA representatives if you have more questions about Landscape Architecture licensure in Michigan

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